

Saint Dominic Academy

Return To School Plan(s)

2020-2021 School Year

Updated: January 2021

Developed By- School Administration Team

Sarah Degnan, Head of School, Guen Farrales, Academic Dean, Sister Mary Lou Bauman, Dean of Students, Sharon Buge, Director of Finance, Mary Murphy, Director of Admissions and Advancement, Mary Ann McLean (advisory capacity)

Hybrid Model for In School/Remote Learning

- Temperature scans at the door daily. Beginning at 7:30am until 8:30am.
- Anyone with a temperature over 100.4 will be sent home. Fever free 48 hours before return.
- Lockers only visited in the mornings between 730-830am.
- Change in schedule so that school ends at approx. 130pm.
- No lunch will be served.
- 8th grade in session in building in Bubble Mode. They remain in one room- teachers come to them. Limits number of students in halls/limits student interaction.
- 9th/11th grade in session in building one week/remote one week.
- 9th grade in two sections in Bubble Mode. We have converted ELAN and our French Lab/Film Lab into larger classrooms. With the exception of Science Labs, the 9th grade teachers will come to the 9th graders, so as to limit the students' exposure to other students.

- 11th grade in sections; will transition from class to class following mask/social distance guidelines for hallways.

-10th/12th grade in session in the building one week/ remote one week.

- 10th/12th grade in sections; will transition from class to class following mask/social distance guidelines for hallways.

- Teachers in masks & face shields/students spaced for social distance. Teachers' desks have desk shields.

- Masks required at all times for students. Students sit behind desk shields. Mask can only be taken down to have a drink of water. Students must remain behind desk shields at all times.

- Classrooms set for social distance guidelines; all desk six feet apart.

- Lunch will not be offered, however students will be able to bring a snack (allergy guidelines will be provided) to eat during their 5th period class. Teachers will require students behind desk shields at all times for this to take place.

Friday Classes:

- All classes for all cohorts will be remote on Fridays.
- This will allow for full school assemblies, class meetings, shortened schedule at times for faculty training and workshops.
- This also will allow for private tours of the building via the Admissions Office for interested students for our 7th -12th grade program.

Weekly Remote Cohort/Students on Full Remote Option

- If the district, Governor, or any other official decision is made to close schools, a full remote option will be provided.

-In addition, this option is available to those parents who wish to use it during the year. Please reach out to Mrs. Farrales, Academic Dean to select this plan.

- Using Power School features, students will have attendance taken at start time daily - 830am. Classes will run full length, following a five day schedule cycle. (Days 1-5, then repeat).

- In the course of 5 day cycle, teachers will meet via Google Hangout with each class three days of the 5 day cycle for a full live class session.

- In the course of the 5 day cycle, teachers will have one on one hours for students needing extra assistance on 2 of the cycle days. Remote work that will be collected, will be done in class.
- Assessments will be given through use of Google Forms platform.
- Daily prayers, morning announcements, prayer services, assemblies, will be done remotely via Google Hangout as full school and/or by grade level meetings.

MedQuest: Faculty Room

- For the 2020-2021 School year, the MedQuest program will utilize the Faculty Room.
- The space will an expanded classroom; utilizing the space to fully social distance every component of the program (Reception,Vitals, et al)
- The MedQuest lab will be sanitized after each classroom use before the next class has a lab.
- The schedule will flow so that there is a prep period between each class so enough time is taken to prepare the lab.
- Due to Lab Requirements for this program, at this time, students who opt for a full remote learning platform will need to discuss MedQuest options with the teacher.

Dress Code: In School/Remote

- SDA polo shirt & SDA uniform summer skirt/ winter uniform skirt or navy blue or khaki pants when in school.
- SDA polo shirt and jeans or sweatpants when on remote learning.
- Students who purchase SDA warm up suits may wear it during school and remote school as an alternate uniform option.

Guidelines/Precautions

- If a teacher or student tests positive for COVID-19, the school will work remotely for a 14 day period.
- All teachers will get tested for COVID-19 during that time period.
- Students/parents will be strongly encouraged to get tested during that time period as well.

-If there is a need to switch to all remote due to a spike in numbers or recommendation of the Governor, SDA will do so.

- The Administration will consider the implementation of full remote learning between Thanksgiving and Christmas. The Administration will consider the implementation of full remote learning for the week after Easter. This would be done in order to ensure the health and safety of the entire school community- in the event of travel during holidays, siblings returning from quarantine states, family members visiting from quarantine states, et al.

- Parents will be required to inform school of any travel undertaken from August onward.

- Students/parents who travel to an area deemed restricted by Government, will be asked to self isolate for the suggested 2 week period. They can engage in full remote learning during this time.

- For the 2020-2021 school year ONLY, the attendance policy for students will be relaxed. Parents, if your daughter is sick/under the weather at all, we ask that you please keep her home and call the Main Office that morning.

Building Area Closures:

From September 2020-June 2021 the following areas of the building will be closed/redesigned

- Hallways will be made one way; this will make for a slightly longer transition from class to class.

- Senior Lounge- closed to all

-Chapel- closed to all

- Cafeteria- closed to all

- Dance Studio- closed to all

- Siena Hall- closed to all but Dance Team

- 3rd floor offices- closed to all students; faculty must schedule meetings beforehand if needed.

-Media Center- closed to students- used as a classroom for social distant spacing

-Faculty Room- closed to all but MedQuest students.

-Cafeteria bathroom- closed to students so no student is on that level.

- ELAN- closed to students- used as bubble room for 9th grade

- French Lab/Film Lab- closed to students- used as bubble room for 9th grade

- Hyacinth- closed to students- used as a bubble room for 8th grade.

Dates of Instruction Added- Snow Days/Mental Health Days

** The administration will review the monthly calendar and in the event there is an inability to hold a planned prayer service, assembly, et al for the students virtually, the date will be added as a day of instruction.*

** Snow days, in the event of major snowfall, will be days of instruction. If the building is closed due to snow, students opting for in person learning will revert to remote learning for the days when there is significant snowfall.*

** The administration reserves the right to determine if a snow day or mental health day needs to be given to the student body during the course of the year. If that determination is made, an announcement will come from Mrs. Farrales and parents will be notified prior to the taking of the day.*

Guidance Meetings & LINK CREW Meetings

- Individual student meetings and/or individual parent meetings with guidance will be held via Zoom or Google Meet.
- Grade level guidance meetings or group guidance sessions will be held via Google Meet.
- Link Crew- a class for our 9th grade held by student Link Crew advisors, normally running for the first quarter of the year, will continue to run for the full 2020-2021 school year, via Google Meet.

Campus Ministry Office

- Ms. Armea, our Campus Minister is on site daily- Monday to Thursday.
- Students who wish to have a one on one appointment with our campus minister should schedule via email.
- Ms. Armea will make the determination as to whether she will hold the meeting via Google Meet or in her office.
- Ms. Armea, as Campus Minister will also visit full religion class periodically throughout the year.
- If a parent wishes to set up a time to talk to our Campus Minister regarding any concerns, please make the appointment via your daughter's guidance counselor.

Academic Dean/Dean of Students/ Head of School Meetings

- All of these offices are open on site daily.
- Any student wishing a meeting with a member of the administration should schedule via email.
- Each individual administrator will determine whether to hold the meeting in person or via Google Meet/Zoom.
- Parents wishing to meet with any of the administrators should call their extension or send a request via email.
- At this time, parent meetings will be held via Google Meet or Zoom. There will not be any in person meetings.